

# LEONARD ADAMS

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## Objective:

Looking for a long-term opportunity with a company to demonstrate my CNC machining skills and training with programming, monitoring, troubleshooting, and maintaining CNC devices. Ensure fabrication and delivery of quality products by observing company operational protocols and taking precise measurements.

## Experience:

**Johnson and Johnson Vision Care – Material Handler** **1/2015 – Current**  
Jacksonville, FL

- Document materials and supplies by recording units delivered daily
- Locate materials and supplies listed on the line technician's order
- Load and unload materials within the work site.

**Dr. Phillips Center for Performing Arts – Lead Editor** **6/2014 – 12/2014**  
Orlando, FL

- Managed project for conception; editing, layout and design
- Provided and monitored various graphics and motions
- Reported daily activity and documentary

**Tim Tebow Foundation – Project Assistant** **3/2014 – 4/2014**  
Jacksonville, FL

- Registered guests and monitored celebrity guest list
- Communicated with guests about silent auction items and bidding process
- Recorded bid information and guest winnings

**Kaman Aerospace Corporation – Tool Attendant** **8/2009 – 9/2011**  
Jacksonville, FL

- provided administrative support to machine operators
- Prepared and maintained inventory of tools and equipment manually and via computer
- Prepared meeting materials, included reports, presentations and agendas
- Packaged and logged FAIs for any purchase orders

## Education and Training Experience:

Bachelor of Science – Film and Television August 2013  
Full Sail University Winter Park, FL

Technical Certificate – CNC Machinist May 2018  
Florida State College at Jacksonville Jacksonville, FL

Associate of Science – Engineering Technology Current  
Florida State College at Jacksonville Jacksonville, FL

## Skills:

- Lathe/Mill production & equipment
- Cutting tapers & screws
- Threads on a lathe
- Comprehend machine drawings & measurement
- Microsoft Office Suite
- Non-Linear Editing: Avid, Premiere, After Effects, Final Cut Pro
- Monitoring transmitter