**Career Objective**

To offer my 11+ years of high performing experience in freight logistics management within the transportation industry, to a growing, results oriented and forward-thinking employer.

**Experience**

2006 – 2018 (worked remotely from Florida since 07/15)

**Agritel Transportation, Lockport, MB Canada –** (204) 289-3033

*Logistics Manager – reporting to the President/Owner*

* Developed increased revenue from $2,000,000 to $9,600,000 annually over 11 years.
* Accountable for the monthly P+L including rate per mile, costing and claim processing.
* Responsibility for up to 400,000 miles monthly - specializing in produce.
* Fully accountable for all freight for up to 40 trucks.
* Provided customer service, autonomous quoting and support to multiple produce chains.
* Core management team member, establishing short and long-term strategies and KPI’s.
* Managed a team comprised of dispatchers, supervisors and administration personnel.
* Expertise in driver’s logs for both Canada/U.S. including cross border compliance and driver auditing. Developed in-house log management tool for simultaneous evaluation.
* Authority to hire, train, discipline and release staff including all drivers.

2003 - 2006

**Agritel Grain, Beausejour, MB Canada**

*Logistics Coordinator/Customer Service – reporting to the president*

* Production Coordination - processing of all orders through Business Visions. EDI data entry, bills of lading creation & invoicing.
* Organized deliveries of all orders and coordinated timing between production and shipping.
* Assisted production manager with all production/inventory scheduling.
* Customer service and order desk for all accounts.
* Assisted sales manager with product merchandising & presentations.
* Assist buyers at national chains with inventory level monitoring & replenishment quantities.
* Managed inventory levels for two regional warehouses.
* General administrative duties.

2000 – 2003

* Stay at home mother of 2 small children and received diploma in Fashion Design.

1995 - 2000

**Botting and Associates, Calgary, AB Canada**

*Project Assistant*

* Assisted the project managers in purchasing for various projects up to $100,000.
* Bookkeeping for multiple small subsidiary companies on in-house software.
* Responsible for administration of on-line payroll for five companies totaling approximately 50 employees.
* Responsible for A/P processing for three operating companies, including signing authority.
* Safety Auditor for all active construction sites.
* Assisted in preparation of all tenders.

**Botting and Associates, Calgary, AB Canada (September 1995 - March 1997)**

*Receptionist*

* General receptionist duties.
* Accounts receivable processing and data entry.
* Assisted in preparation of all tenders.
* Organized conferences for employees of all Botting subsidiaries and all other corporate functions.

**Education**

2002 – 2003

**LaSalle College, Montreal, QC Canada** *- 1st Intensive Year of Fashion Design*

Could not complete 2nd year as my husband was transferred out of the province. The second

intensive year was a fashion show. All technical courses were completed in the 1st year.

1993

**Red River Community College, Winnipeg, MB Canada** *- Diploma in Business Administration*

**Accomplishments**

Top Seamstress Award for Eastern Manitoba through 4H

International Exchange Scholarship - living abroad 1 year in Missouri (grade 11 of high school)

Volunteered as a leader and instructor for the 4H Youth Organization for 1st and 2nd levels of

sewing and public speaking

1st place in public speaking for Eastern Manitoba

Multiple public speaking presentations

